

# **SGCPI+ Platform Manual**

**(Sungkyun Graduate Composite Performance Index Plus)**

-For graduate student-

# 1. What is SGCPI+?

- SGCPI+(Sungkyun Graduate Composite Performance Index Plus) is an indicator of the various activities experienced during the degree program to enable graduate students to check and manage their competency
- Through the SGCPI+ platform, graduate students can enter their performance and strengthen their capabilities through self-competency diagnosis and competency comparison with other students based on the results.

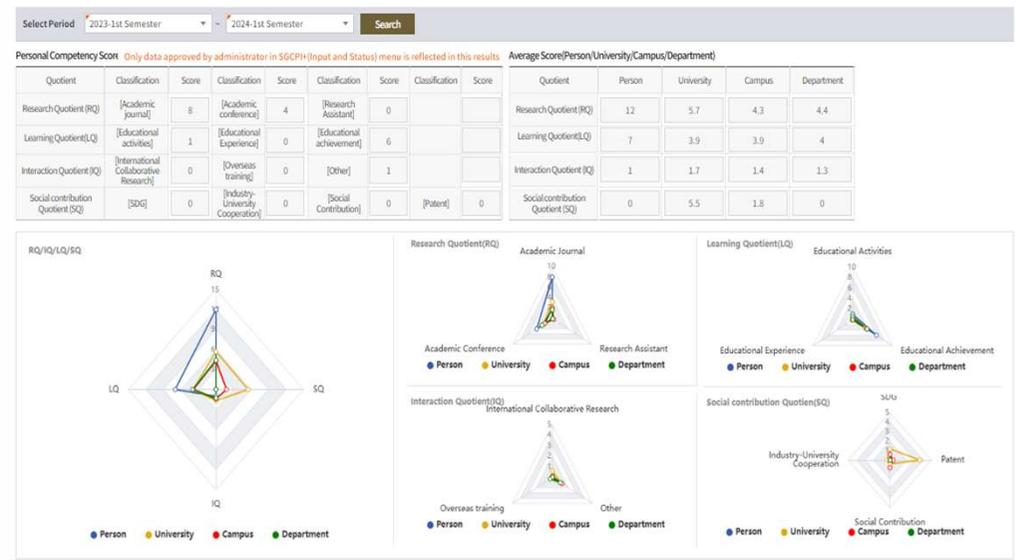
## 2. SGCPI+ Platform Overview

### • Index composition

: Research Quotient(RQ), Learning Quotient(LQ),  
Interaction Quotient(IQ), Social contribution Quotient(SQ))

### • Approval procedures

- : Student enter their performance in "SGCPI+(Input and Status)" menu in platform
  - > Person in charge of each department approve it
  - > Student can check results in "SGCPI+(Results)" menu



※ Students participating in BK21 or getting **신대학원우수** scholarship should enter the SGCPI+ performance.

### 3. SGCPI+ composition

\* Period for 1<sup>st</sup> semester: Mar. ~ Aug. / 2<sup>nd</sup> semester: Sep.~Feb.

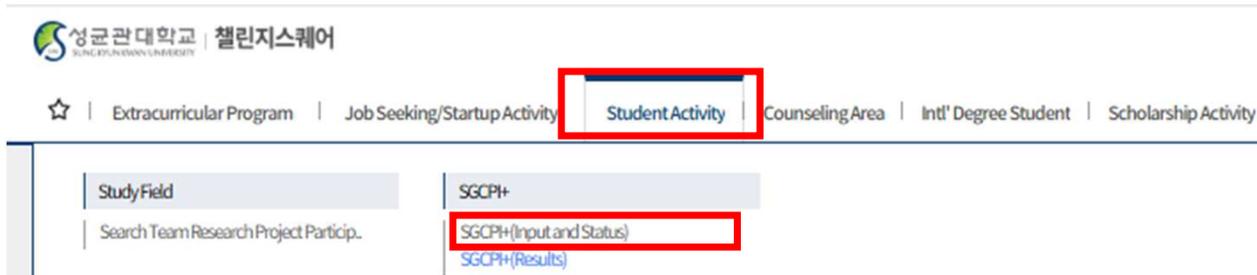
\* If the performance spans multiple semesters, it can be entered once for each semester

Section		Index	Score	Who enter the data	Base date	Note	
RQ	Academic Journal	Humanities/ Social/ Art/Sports	SSCI, SCIE, A&HCI	6	Student	Date of publication	Main Author(Lead/Corresponding): Full Score Co-author : ½ Score
			Other International Thesis	3			
			KCI(incl. accepted)	2			
		Natural Science/ Engineering/ Medicine, etc	JCR Top 5%	6			
			JCR Top 10%	5			
			JCR Top 25%	4			
			JCR Top 50%	3			
	Academic Conference	Presentation in International Academic Conference	2	Student	Date of Academic Conference	Main Author only *Including verbal/poster presentation (Just participation in conference is not acceptable)	
		Presentation in Domestic Academic Conference	1				
	Research Assistant	Research Assistant	1	Administrator	Participation Semester		
LQ	Educational Activities	Offering Lecture(Domestic/Foreign)	3	Student	Lecturing Period	In case of Instructor for lecture only (Assist for lecture is not acceptable)	
		Teaching Assistant	1	Administrator	Participation Semester		
	Educational Experience	URP Program(Teaching)	1	Administrator	Participation Semester		
		Challenge Semester(Curriculum	1	Administrator	Participation Semester		
	Educational Achievement	GPA over 4.0	2	Administrator	Grade In Semester		
IQ	International Collaborative Research	International Collaborative Thesis	2	Student	Date of publication	You can only enter/select it in RQ section *Criteria: If at least one author belonging to a foreign institution/university is included	
	Overseas training	Exchange Student	1	Administrator	Training period		
		Overseas Training	1	Student	Training period		
	Other	Team Research Project	1	Administrator	Participation Semester		
		Extracurricular Program	1	Administrator	Participation Semester		
SQ	SDG	International SDG Thesis	2	Administrator	Date of publication	Only SDG thesis is acceptable	
	Industry-University Cooperation	Industrial Collaborative Thesis	1	Administrator	Date of publication	*Criteria: If the author includes at least one member of an industry that is not a university	
	Social Contribution	Community-linked Research Projects	1	Administrator	Participation period	*Criteria: Projects registered in University system as related to local governments	
	Patent	Patent Application	4	Student	Application date		

# 4-1. Manual for Enter performance and check approval status

## ▣ KINGO Portal>Challenge Square>Student Activity>SGCPI+>“SGCPI+(Input and Status)”

※ (Caution) If you have multiple identities, you must access the KINGO portal/Challenge Square with your student Identity (not staff or researcher)



## ▣ “SGCPI+(Input and Status) Configuration

**Select School year & semester**

**> Can check Approval status**

**Input the performance & check the processing(approval) status**

Start year	Start month	End year	End month
2023	03	2023	08

※ (Note) \* Period for 1<sup>st</sup> semester: Input the performance during Mar. ~ Aug / for 2<sup>nd</sup> semester: performance during Sep.~Feb.

Quotient

## 4-1. Manual for Enter performance and check approval status

### Common(input performance and check approval status)

- ① Select School year/semester > ② Click "Search" > ③ Choose Quotient > ④ Click "Add" > ⑤ Input detail performance information  
 > ⑥ Click "Save" ※ **Add file(if necessary):** ⑤ Input detail performance information > (5-1) Click "Search File" and upload file > ⑥ Click "Save"

SGCP+(Input and Stat. X)

Student Activity > SGCP+ > SGCP+(Input and Status)

School year/semester: 2023, 1st semester, Student ID Number, Name, Processing status: All, Search

Graduate student competency application records

- ※ In case of rejection data, delete it and re-input the correct data.
- ※ When selecting classification 2, classification 1 is automatically selected.
- ※ Start year/month and End year/month can only be entered within the dedicated semester period(1st semester: Mar. ~ Aug., 2nd semester: Sep. ~ Feb.)
- ※ If performance spans multiple semesters, please enter the performance into each semester (Ex. If you go on overseas travel, please enter it twice(one for 1st semester, another for 2nd semester))

Research Quotient (RQ) | Learning Quotient (LQ) | Interaction Quotient (IQ) | Social contribution Quotient (SQ)

Total 1 / 1

Order	Academic degree program	Department	BK Department	Student ID Number	Name	Processing status	Reason for Rejection	School year	School semester	classification 2	classification 1	Subject▲	Contents	Start year	Start month	End year	End month	Attachments
1	Master	Artificial Intell				Approval		2	1st seme	GPA over 4.0	Educational	성균관대학교	학점 4.0 이상 [4	2023	03	2023	08	

File attachment (PDF) Search file Delete

- ※ (Note) Students cannot enter the indicator other than student's input indicator. System administrator enters them separately and student can check those indicator after entering by administrator.
- ※ (Note) Indicator that students apply will be reflected on the "SGCP+(Result)" only after the approval by the person in charge of each department
- ※ **(Caution)** Attaching file: Only one file can be attached to one performance(=one row), so if there are multiple documents of evidence for one performance(=one row), please register it by integrating into one file.

## 4-1. Manual for Enter performance and check approval status

### ■ RQ input(apply) method

Section		Index	Who enter the data	Input information	Base date	Note
RQ	Academic Journal	Journal publication	Student	Classification 2, DOI Number, Subject, Contents, International Collaborative Research, Author, Start~End period	Date of Publication	Main Author(Lead/Corresponding) Co-author
	Academic Conference	Presentation in international /domestic academic conference	Student	Classification 2 Subject, Contents, Author, Start~End period	Date of Academic Conference	Main Author only

<input type="checkbox"/>	Order	Academic degree program	Department	BK Department	Student ID Number	Name	Processing status	Reason for Rejection	School year	School semester	classification 2	classification 1	DOI number	Subject	Contents	JCR%▲	International Collaborative Research	Author	Start year	Start month	End year	End month	Attachmer
<input checked="" type="checkbox"/>	Regis	Master	Artificial Inte				Application		2024	1st se	Presenta	Academic Conf											

#### [Student's input indicator: Academic Journal, Academic Conference]

• Select "Classification 2" > "Classification 1" is automatically selected

#### • Academic Journal(SSCI, JCR, etc)

: Input and select [DOI number], [Subject(=name of journal)], [Contents(=title of thesis)], [Author(=select main or co-author)], [Start~end year/month(=date of publication)], [International Collaborative Research(=Choose "Y" or "N")]

※ After input DOI number and press the "enter" key, information of subject, content, international collaborative research, JCR% are automatically selected.

※ If you don't enter the DOI number, you need to input other information yourself. Also, you need to choose whether thesis is "International Collaborative Research" or not.

(International Collaborative Research Criteria: If at least one author belonging to a foreign institution/university is included)

#### • Academic Conference

: Input [Subject(=name of conference)], [Contents(=topic of the presentation)], [Author(=Main author only)], [Start~end year/month(=date of academic conference)]

## 4-1. Manual for Enter performance and check approval status

### ■ LQ input(apply) method

Section		Index	Who enter the data	Input information	Base date	Note
LQ	Educational Activities	Offering Lecture(Domestic/Foreign)	Student	Classification 2, Subject, Contents, Start~End period	Lecturing Period	In case of Instructor for lecture only (Assist for lecture is not acceptable)

5

Research Quotient (RQ) Learning Quotient(LQ) Interaction Quotient (IQ) Social contribution Quotient (SQ)

Total 1 / 1

<input type="checkbox"/>	Order	Academic degree program	Department	BK Department	Student ID Number	Name	Processing status	Reason for Rejection	School year	School semester	classification 2	classification 1	Subject	Contents	Start year▲	Start month	End year	End month	Attachment
<input checked="" type="checkbox"/>	Regis	Doctor	Business A			H	Application		20: ▾	2nd: ▾	Offering Lecture( ▾	Educational Ac			▾	▾	▾	▾	

#### [Student's input indicator: Educational Activities – Offering Lecture(Domestic/Foreign)]

- Select "Classification 2" – Offering Lecture(Domestic/Foreign) > "Classification 1" is automatically selected
- : Input **[Subject(=name of Institution/Company/University, etc)]**, **[Contents(=title of lecture)]**, **[Start~end year/month(=period of offering lecture)]**

※ If period of offering lecture spans multiple semesters, please enter the performance into each semester

(Ex. If you offer the lecture as instructor from 2024. May ~ 2024. Sep., you need to input the performance in each 1<sup>st</sup> semester & 2<sup>nd</sup> semester)

## 4-1. Manual for Enter performance and check approval status

### ■ IQ input(apply) method

Section		Index	Who enter the data	Input information	Base date	Note
IQ	International Collaborative Research	International Collaborative Thesis	Student	* You can only enter/select this in RQ section	Date of publication	*Criteria: If at least one author belonging to a foreign institution/university is included
	Overseas training	Overseas Training	Student	Classification 2, Subject, Contents, Start~End period	Training period	

5

Research Quotient (RQ)		Learning Quotient(LQ)		Interaction Quotient (IQ)		Social contribution Quotient (SQ)														
Total 1 / 1																				
※ Please note that "international collaborative research" can only be saved, modified, and deleted on the RQ page(not IQ)																				
Order	Academic degree program	Department	BK Department	Student ID Number	Name	Processin status	Reason for Rejection	School year	School semester	classification 2	classification 1	DOI number	Subject▲	Contents	International Collaborative Research	Start year	Start month	End year	End month	Attachmen
Regis	Doctor	Business Ad			Ol	Applicat		202	2nd	Overseas trainin	Overseas training									

#### [Student's input indicator: International Collaborative Research, Overseas Training]

##### · International Collaborative Research

: Need to enter/select this in RQ section's "International Collaborative Research" column

: If you enter the DOI number in RQ section and if it is International Collaborative thesis, it is automatically reflected in IQ section.

※ If you don't enter the DOI number, please select "Y"(Yes) or "N"(No) in "International Collaborative Research" in RQ section.

(International Collaborative Research Criteria: If at least one author belonging to a foreign institution/university is included)

##### · Overseas Training

: Select "Classification 2" – Overseas Training) > "Classification 1" is automatically selected

: Input [**Subject**(=name of training Institution/University, etc)], [**Contents**(=goal of overseas training)],

[**Start~end year/month**(=period of training in overseas)]

※ If period of overseas training spans multiple semesters, please enter the performance into each semester

(Ex. If you go overseas training from 2024. May ~ 2024. Sep., you need to input the performance in each 1<sup>st</sup> semester & 2<sup>nd</sup> semester)

## 4-1. Manual for Enter performance and check approval status

### ■ SQ input(apply) method

Section		Index	Who enter the data	Input information	Base date	Note
SQ	Patent	Patent Application	Student	Classification 2, Subject, Contents, Start~End period	Application date	

⑤

Research Quotient (RQ)		Learning Quotient(LQ)		Interaction Quotient (IQ)		Social contribution Quotient (SQ)													
Total 1 / 1																			
<input type="checkbox"/>	Order	Academic degree program	Department	BK Department	Student ID Number	Name	Processing status	Reason for Rejection	School year	School semester	classification 2	classification 1	Subject▲	Contents	Start year	Start month	End year	End month	Attachment
<input checked="" type="checkbox"/>	Regis	Doctor	Business Ad				Application		202 ▼	2nd ▼	Patent Application ▼	Patent			▼	▼	▼	▼	

#### [Student's input indicator: Patent]

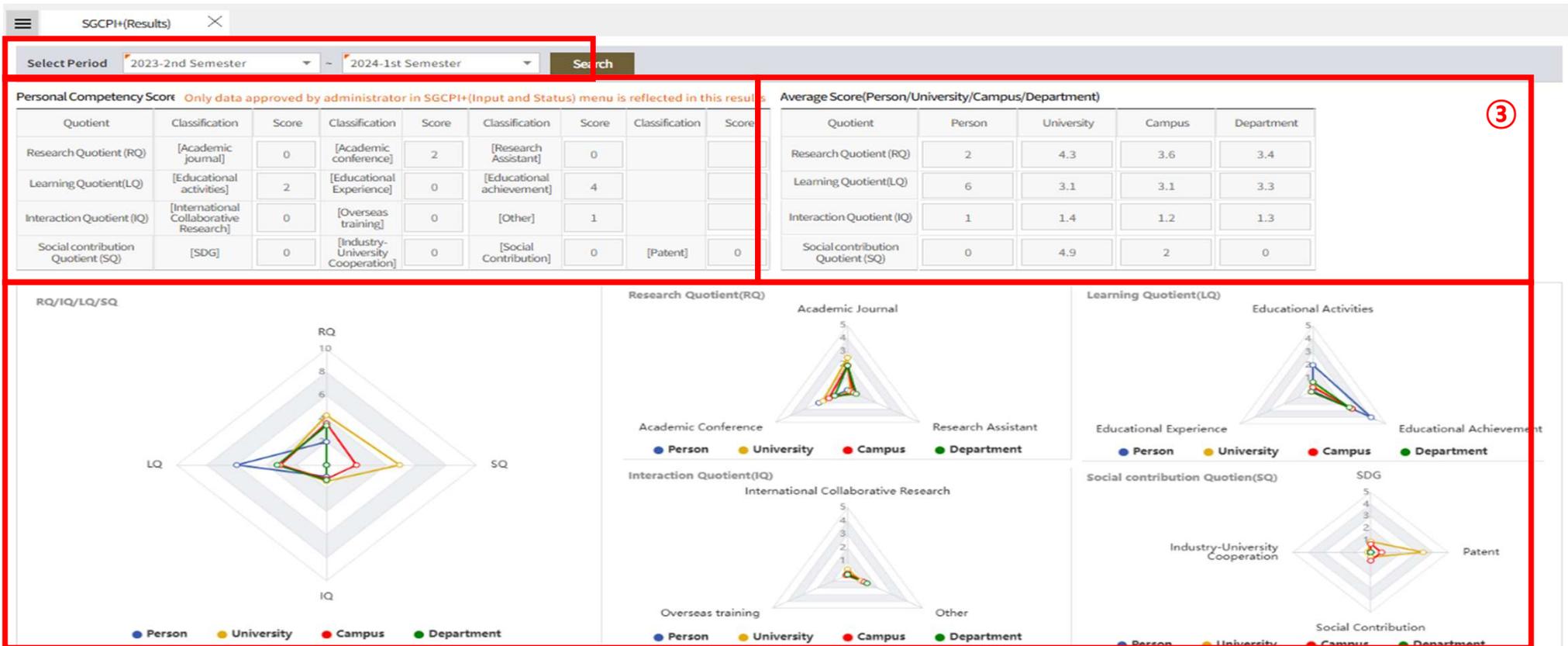
· Select "Classification 2" – Patent Application > "Classification 1" is automatically selected

: Input **[Subject(= Patent application number)]**, **[Contents(=title of patent)]**, **[Start~end year/month(=date of patent application)]**

## 4-2. Manual for SGCPi+(Results)

### ■ KINGO Portal>Challenge Square>Student Activity>SGCPi+>“SGCPi+(Results)”

- ① Select the period that you want to check results > click the “Search”
- ② You can check the score of each indicator of yourself
- ③ You can compare the score of person(yourself), University/Campus/Department’s average score
- ④ You can see the Visualization results



**Thank you**